



REGULAR HIGHLAND DDA BOARD MEETING
6:15 PM Wednesday
September 18th, 2024
Steeple Hall
205 W. Livingston, Highland MI 48357

- A. ROLL CALL
 - B. APPROVE MINUTE OF REGULAR BOARD MEETING AUGUST 21ST, 2024
 - C. DIRECTOR'S REPORT
 - D. TREASURER'S REPORT
 - E. NEW BUSINESS
 - Master Plan Proposal Giffels Webster
 - Purchasing Policy Review
 - Cathy Tiderington's Pay Rate should be \$21/hr and be retroactive from January 2024
 - Amend newly adopted Bylaws Article 5 – Meetings, Section 1 to 2nd Wednesday of each month.
 - 2025 Meeting Dates Presented
 - G. OLD BUSINESS
 - Office Furniture for the DDA space update
 - Proposed Final 2025 Highland DDA Work Plans
 - 2024 Education in your Town /Tech Visit Update
 - OC Shop Main Street Platform Update
 - H. BOARD MEMBER COMMENTS
 - I. COMMITTEE REPORTS
 - Design
 - a. Haunted Highland the Month of October
 - b. Streetscape is ready for Fall
 - c. Boardwalk update
 - Economic Revitalization
 - d. Downtown Days Food Fest September 23rd -September 28th
 - e. Quick Book Class Series Starts September 20th
 - Organization
 - Promotions
 - f. In process of obtaining quote from LeClerc for Streetscape Holiday Lights
 - J. MSOC
 - HDDA was presented its 2024 Main Street America Accreditation on September 9th, 2024 at the Highland Twsp Board Meeting by Tim Colbeck of Main Street Oakland County (MSOC)
 - K. DISTRICT DEVELOPMENT
 - L. CALL TO THE PUBLIC
 - M. ADJOURN
- OPEN ITEMS/PLACE HOLDER
- TIF expires in 2029
 - Beautification of Highland Station Projects
 - Policy Review
 - Executive Director Position Structure
 - Purchasing Policy
 - Set Up DDA Office
 - Review Main Street Evaluation Quarterly
 - Promote Trails
 - Promote Shop Oakland County Main Street E Commerce Platform . <https://www.shopocmainstreets.com>
 - Trail from Highland Station to Ford Estate

Mission Statement: The Highland Downtown Development Authority (HDDA) is dedicated to the promotion of economic growth and historic preservation in Highland Station and the surrounding business district.